



Abby Manning

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### Executive Assistant

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**I am the executive assistant to the [managing partner](#). I am responsible for the smooth running of the managing partner's office, ensuring that he retains oversight and control of the many operational and strategic priorities that he is responsible for.**

Having been with the firm for over 15 years and worked with two managing partners, I have developed a deep understanding of the workings of the business. I am expected to anticipate situations as they arise and am often asked for a view on how we should address them. My job is always interesting and often challenging. I am expected to use my initiative and to work independently on projects. I liaise internally with partners, managers and people at all levels as well as key external suppliers.

If I'm unavailable, please contact:

[Willow Hickman](#)

Executive Assistant

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