

# Alena Thomas-Prause



## **Paralegal**

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I am a paralegal in the private wealth team, where I assist clients with obtaining grants of representation and administering estates.

My role includes advising and acting for clients on a range of probate matters, including estate valuation, inheritance tax calculations, preparing HMRC returns and Probate Registry applications. I also assist our lawyers with preparing life planning documents, including wills and LPAs.

#### Qualifications and memberships

• LLB (Hons) Law Degree, First Class Honours

If I'm unavailable, please contact:

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