



Legal Secretary Team Leader

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I am a secretary in the corporate real estate team where I support our solicitors in providing a professional and efficient service to our clients, along side being the secretary team leader where I give advice and encourage the other secretaries in my team.

I enjoy assisting my team maintain and build client relationships with my friendly and proactive working style. Supporting the fee earners and support staff alike, I am always willing to help and uphold the team's excellent service to our clients. I relish being challenged and am always looking for ways to enhance my knowledge and become more efficient.

If I'm unavailable, please contact:

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