



The costs of our estates administration services

Our approach to fees

The administration of an estate is varied and no two estates are identical. From estates with only two or three assets, where no Inheritance Tax is payable, to highly complex cross border estates which may involve substantial lifetime gifts, agricultural and or business property, and a number of beneficial interests, we recognise that there is no one size fits all when it comes to fees. We take a holistic approach to how we can help you with aspects of the process which break down into two stages; work up to the point of applying and obtaining the Grant of Representation (Stage One), and then Post Grant matters to conclude the administration (Stage Two). We offer a two stage pricing policy to reflect this.

What's involved?

Stage One

Typically this stage will involve:

- Complying with Law Society and government regulations including client identification procedures
- Receiving instructions and considering the validity of the Will (and codicil(s)) or application of the intestacy rules
- Advising you on entitlements
- Obtaining from you the information we need in connection with the assets and liabilities of the estate and registering the death with the Bereavement Register
- Ascertaining and confirming details and valuations of the assets and liabilities
- Ascertaining and confirming details of lifetime gifts
- Preparing statutory notices for creditors, if required. The cost of the notices will be an administration expense
- Preparing the Revenue account (IHT400 or IHT205) and supplementary documents and considering and calculating IHT (if applicable)
- Arranging for the payment of tax and the submission of the Revenue account
- Preparing an Oath for executors (or personal representatives) and arranging for the swearing of the papers and submission of the application for probate
- Obtaining the Grant of Probate

How much will it cost?

Our service is very much tailored to your requirements. Where an estate is not taxable and meets certain qualifying criteria to be "excepted" (which will include the majority of estates below the Nil Rate Band threshold (NRB) for inheritance tax or below £1m with full spouse or charity exemptions) then on average our fees to obtain the Grant range from £2,000 - £6,000 plus VAT.



In most cases, where a full IHT return is required in an estate, fees will typically be £3,000 - £8,000 plus VAT.

Where an estate is complex or high value our fees may be higher.

Often we are able to offer a fixed fee for this work to provide certainty to clients.

How long will stage one take?

On average it takes between two and four months from the date of instruction to the point of being able to apply for a Grant of Probate and then a further three to four weeks for receipt of the Grant.

Stage Two

Typically this stage will involve:

- Registering the Grant of Probate with third parties
- Realising the assets of the estate and collecting the proceeds
- Liaising with estate agents (and our residential property team) about the sale of property
- Discharging liabilities
- Making arrangements for the tracing of beneficiaries (as required) and informing identifiable beneficiaries of their entitlements
- Paying legacies and obtaining receipts
- Liaising with HM Revenue and Customs (HMRC) (and third parties as required) to agree estate asset values and determine the IHT (and CGT) payable
- Managing the ongoing (and dealing with any final) payment of inheritance tax payable by instalments
- Dealing with the income tax matters to the date of death and for the period of the estate administration (calculating and preparing returns and arranging for the payment of tax arising)
- Preparing full estate accounts and dealing with the distribution of the residue to the beneficiaries

How much will it cost?

On receipt of the Grant of probate when we have a greater depth of knowledge about the likely progression of the estate then a further tailored quotation for Part Two will be provided. This will be based on our best estimate of the likely time to be spent to conclude the estate. Our hourly rates are as follows:

Paralegal	£120 - £135
Trainee Solicitor	£150
Probate Manager	£180 - £250
Solicitor	£180 - £330
Partner	£330 - £450



How long will stage two take?

On average this aspect of the administration can be expected to take a further 4-7 months from receipt of the Grant but this is highly dependent upon the complexities of the estate and the work required to be undertaken.

What factors can affect the costs?

The range of fees set out above are based on the following assumptions:

- Where Cripps Trust Corporation Limited are appointed Executors and we undertake for example the registration of death, funeral arrangements and house clearance;
- Availability of information and level of investigation required;
- Co-operation of executors, beneficiaries and information holders;
- Any disputes between parties or defective testamentary documents;
- Nature and extent of assets and availability of IHT exemptions and reliefs including the Nil Rate Band (currently £325,000) /any Transferrable Nil Rate Band from a pre deceased spouse or civil partner /Residence Nil Rate Band and any Transferrable Residence Nil Rate Band;
- Multi Jurisdictional or trust elements;
- Earlier lifetime giving and the impact of this on the available Nil Rate Band;
- Agricultural or business property

If any of these assumptions are incorrect or change over time, the fees set out above may increase.

Expenses and additional charges

Expenses and additional charges that you are likely to be required to pay include:

- Probate court fees
- Swear fee for Oath
- Statutory advertising for Creditors
- Professional valuations of property and shares
- Land Registry and Land Charges searches
- Bank transfer charges



Our team

We have 23 members of our team who may work on your matter and further details on each of them can be found by clicking on their names below. Regardless of who works on your matter, they will be supervised by one of the partners in our Private Wealth team.

Kate Arnold , Partner	Raymond Bennett , Probate Manager
Sophie Brooker , Probate Manager	Jeremy Crouch , Trust Manager
Jeremy Curtis , Partner	Paul Fairbairn , Partner
Hannah Glover , Associate	John Goodchild , Partner
Stephen Horscroft , Managing Associate	Jessica Jamieson , Partner
Tejinder Kalsi , Trust Manager	Simon Leney , Consultant
Anne Lewis , Partner	Vikki Logan , Tax Manager
Myles McIntosh , Partner	Tara Payne , Probate Manager
Dominic Ribet , Senior Assistant	Louise Sargent , Assistant
Francesca Sassoli , Associate	Clare Savory , Senior Associate
David Semmens , Partner	Claire Tyrrell , Probate Manager
Chris Wilkinson , Partner	